



## MANDATE FOR THE INFORMATION TECHNOLOGY MANAGEMENT AND GOVERNANCE GROUP

### 1. Responsibilities

The IT Management and Governance Group is responsible for CESR work related to Information Technology.

In particular, the Group deals with any form of pan-EU related IT project stemming from EU legislation (either current or future) and any other area where CESR Members consider it necessary or useful to work together on IT issues.

In this respect, the IT governance group is responsible for:

- The allocation and preparation of IT budget
- Support to other groups in requirements definitions
- Governance and management of IT projects
  - o Feasibility studies and impact assessments
  - o Set up of Steering Groups, Task Forces and other relevant structures
  - o Outsourcing policies
  - o Setting up of milestones
  - o Follow up of planning and budget
- Technical issues
  - o High level architecture policies
  - o Security policies
- Business issues
  - o Data standards, reference data
  - o Data quality issues
  - o Support in the definition of the business requirements and translation of business needs
- Setting up of operational methods to achieve objectives

### 2. Tools and deliverables

The Standing Committee will use and deliver mainly the following in order to fulfil its responsibilities:

- Structures and tools
  - Task Forces
  - Steering Groups
  - Project teams
  - Project management tools
  - Impact assessments
  - 3L3 Cooperation
  - Written procedures



- Deliverables
  - Business Requirements and specifications
  - Feasibility studies
  - IT Strategy and methodology guidance
  - IT applications and interfaces
  - Recommendations and guidelines

### **3. Structure and governance**

The running of the projects and studies will be conducted through temporary Task Forces and if needed Steering Groups that report to the Group. The Group has a preference for Joint Task Forces with the Standing Committees that are in charge of the policy areas in which IT solutions are needed.

The responsibilities of the Chair, Rapporteur and Members of the Standing Committee as well as the Task Forces established by the Group are as set out in the Guidelines for CESR Groups (Ref. CESR/09-673c).

The Group will work closely with the CESR Secretariat that will be in charge of implementing the central components of the solutions whenever needed e.g., choice of provider, technical specifications and architecture, follow up and testing of the central modules.

### **4. Meetings**

The Group will meet as required by its work programme.

Meetings of the Task Forces will be organised as necessary to enable the Group to fulfil its function and in such a way that they will be able to submit their documents for discussion in the meetings of the Group in accordance with the requirements of the Guidelines for CESR Groups (Ref. CESR/09-673c).